

GERIATRICS & AGING

A Physician's CME Gateway to Clinical Issues Specific to the Care of Aging Adults www.geriatricsandaging.ca

Author Checklist

- The article itself should be typewritten, double-spaced and 1500–2500 words (500–800 for book reviews or case studies).
- We ask that you include at least one table of the article's key points (*What would you like the reader, at the very least, to take away from reading this article?*).
 - We encourage additional tables and figures.** The goal is for your article and accompanying materials to be useful to a general practitioner in his/her everyday practice.
- Please insure that **all** tables and figures have source(s) listed, if they are not original. If they are original, please note this as well.
- Please include a 100-word abstract.
- Please include a list of 5 keywords.
- We request that all authors sign a copyright form, and fax it in to us at 416-480-9449. The copyright form can be obtained from the managing editor, James Schultz, at jschultz@geriatricsandaging.ca.
- We also request that all authors disclose any commercial associations, sources of funding or any other arrangements that may pose a potential conflict of interest in connection with the submitted article. Some or all of this disclosed information, at the discretion of the editors, may be published in a footnote to the article. Otherwise, please state "no competing financial interests declared."
- Also, please include your current mailing address, so that we can send you a copy of the issue in which your submission appears.
- Accept our thanks for your contribution—we will contact you once our editorial team has had a chance to fully review your work.

Author's Instructions

General Information:

Geriatrics & Aging is a clinical journal distributed to over 25,000 physicians across Canada. It serves as a review publication, facilitating knowledge transfer of geriatric issues to primary care practitioners and other health care professionals. Our publication reaches, in addition to 17,000 General Practitioners, over 3,000 physicians from varying specialties including Geriatric Medicine, Rheumatology, Urology and Dermatology. We also mail to 500 libraries, nursing home directors and gerontology nurse specialists across Canada.

The editors of Geriatrics & Aging seek high-calibre articles from exceptional writers who are expert researchers and/or clinicians in their particular field. We invite submissions on a variety of topics in different areas of geriatric medicine. Further details can be obtained from the Managing Editor.

Copy Address:

All articles should be sent to Geriatrics & Aging as a Word document by e-mail to:

James Schultz, Managing Editor
E-mail: j Schultz@geriatricsandaging.ca

Copy Flow:

The articles are edited by the Editorial Director and Managing Editor for flow and syntax and then sent to one of our Physician Editors for content editing. Edited articles will be returned to the author by the Managing Editor. All corrections and queries will appear in different coloured text. The author has 3 business days to make corrections to the article (unless otherwise stated) and return it via e-mail to j Schultz@geriatricsandaging.ca

Copy Format:

The article itself should be typewritten, double-spaced and 1500–2500 words (500–800 for book reviews or case studies).

We ask that you include at least one table of the article's key points, though we welcome multiple tables and figures. These do not need to be formatted and should also be included in the emailed document. If Geriatrics & Aging requires permission to reprint tables, figures or images please allow extra time. Images can be sent by e-mail, preferably as an illustrator *eps* or *tiff* format.

We encourage authors to communicate ideas regarding potential medical illustrations. Our medical illustrator may contact authors during the editorial process to discuss possible visual accompaniments to articles.

We request that all articles are accompanied with a 100-word abstract, as well as a list of 5 keywords.

Illustrative materials

Photos, slides, digital images, graphs, charts, and tables are encouraged, especially color images of clinical entities being discussed.

- Include author name, and indicate top of image on photos and slides. Digital images should be high resolution (300 dpi at 100%).
- For all illustrative material, type legend on a separate sheet, and number the legend to correspond to the figures.
- If submitting copyrighted material, enclose copies of permissions to reproduce.

Please note that the editor may choose art to accompany article; authors are not charged for such illustrations, and author approval may not be sought..

Copyright:

We request that all authors sign a copyright form and fax it to 416-480-9449, or mail it out to

Geriatrics & Aging
162 Cumberland Street, Suite 300
Toronto, ON M5R 3N5

Conflict of Interest Guidelines:

We request that all authors disclose any commercial associations, sources of funding or any other arrangements that may pose a potential conflict of interest in connection with the submitted article. Some or all of this disclosed information, at the discretion of the editors, may be published in a footnote to the article.

Measurements and Units

Please use **Canadian/metric units** for all figures (drug amounts, etc.). You may also include imperial measurements, if desired.

Copy Style:

- English Spellings are used.
- References: The style for references is found in the uniform requirements for manuscripts submitted to journals, N Engl J Med 1991;324:424-8. **Please limit the number of references to 25 per article. If more references are used, they will not be printed in our journal, but will appear in the electronic version on our website.**
Please *do not* use reference formatting; simply add superscripted numbers in the text and provide a corresponding list of references at the end of your article.
- Generic (non-proprietary) names of drugs should be used except in the first instance where the trade name may appear in brackets.
- All abbreviations and acronyms must be spelled out the first time they are used. Abbreviations and acronyms should be put in parentheses following the complete spelling.

FORMATTING OF REFERENCES

Our standard reference format follows the common usage of scientific and medical journals. References are numbered consecutively in the order in which they are first mentioned in the text.

An alternative format is to include a list of suggested reading. Use the style of the examples below, which are based, with slight modification, upon the formats used by the U.S. National Library of Medicine in Index Medicus. The titles of journals should be abbreviated according to the style used in Index Medicus.

References must be verified by the author(s) against the original documents.

Articles in Journals

(1) *Standard journal article* (List the first three authors; if the number exceeds three, give three followed by et al.)

You CH, Lee KY, Chey RY. Electrogastrophic study of patients with unexplained nausea, bloating and vomiting. *Gastroenterology* 1980;79:311-4.

Goate AM, Haynes AR, Owen MJ, et al. Predisposing locus for Alzheimer's disease on chromosome 21. *Lancet* 1989;1:352-5.

(2) *Organization as author*

British Cardiac Society, British Hyperlipidaemia Association, British Hypertension Society, and British Diabetic Association. Joint British recommendations on prevention of coronary heart disease in clinical practice: summary. *BMJ* 2000; 320: 705-8.

(3) *No author given*

Coffee drinking and cancer of the pancreas [editorial]. *BMJ* 1981;283:628.

(4) *Article in a foreign language*

Massone L, Borghi S, Pestarino A, Piccini R, Gambini C. Localisations palmaires purpuriques de la dermatite herpétiforme. *Ann Dermatol Venereol* 1987;114:15457.

(5) *Volume with supplement*

Meltzer S, Leiter L, Daneman D, et al. 1998 Clinical Practice Guidelines for the Management of Diabetes in Canada. *CMAJ* 1998;159 Suppl 8:S1.

(6) *Issue with supplement*

Gardos G, Cole JO, Haskell D, Marby D, Paine SS, Moore P. The natural history of tardive dyskinesia. *J Clin Psychopharmacol* 1988;8(4 Suppl):31S-37S.

(7) *Volume with part*

Hanly C. Metaphysics and innateness: a psychoanalytic perspective. *Int J Psychoanal* 1988;69(Pt 3):389-99.

(8) *Issue with part*

Edwards L, Meyskens F, Levine N. Effect of oral isotretinoin on dysplastic nevi. *J Am Acad Dermatol* 1989;20(2 Pt 1):257-60.

(9) *Issue with no volume* Baumeister AA. Origins and control of stereotyped movements. Monogr Am Assoc Merit Defic 1978;(3):353-84.

(10) *No issue or volume*

McCrimmon RJ, Frier BM. Hypoglycaemia, the most feared complication of insulin therapy. Diabetes & Metabolism 1994:503-4.

(11) *Type of article indicated as needed*

Spargo PM, Manners JM. DDAVP and open heart surgery [letter]. Anaesthesia 1989;44:363-4.

Rovati L, Giacorelli G, Anfeld M. A large, randomised placebo-controlled double-blind study of glucosamine sulfate versus piroxicam and versus their association, on the kinetics of symptomatic effect on knee OA (abstract). Osteoarthritis Cartilage 1994; 2 Suppl 1.

(12) *Article containing comment*

Piccoli A, Bossatti A. Early steroid therapy in IgA neuropathy: still an open question. [comment]: Nephron 1989;51:289-91. Comment on: Nephron 1988;48:12-7.

(13) *Article commented on*

Kobayashi Y, Fujii K, Hiki Y, Tateno S, Kurokawa A, Kam therapy in IgA nephropathy: a retrospective study in heavy proteinuric cases [see comments]. Nephron 1988;48:127. Comment in: Nephron 1989;51:289-91.

Books and other Monographs

(14) *Personal author(s)*

Colson JH, Armour WJ. Sports injuries and their treatment. 2nd rev. ed. London: S, Paul, 1986.

(15) *Editor(s), compiler as author*

Diener HC, Wilkinson M, editors. Drug-induced headache. New York: Springer-Verlag, 1988.

(16) *Organization as author and publisher*

Virginia Law Foundation. The medical and legal implications of AIDS. Charlottesville: The Foundation, 1987.

(17) *Chapters in a book*

Weinstein L, Swartz MN. Pathologic properties of invading microorganisms. In: Sodeman WA Jr, Sodeman WA, editors. Pathologic physiology mechanisms of disease. Philadelphia: Saunders, 1974: 457-72.

(18) *Conference proceedings*

Vivian VL, editor. Child abuse and neglect: a medical community response. Proceedings of the First AMA National Conference on Child Abuse and Neglect; 1984 Mar 30-31; Chicago. Chicago: American Medical Association, 1985.

(19) *Conference Paper*

Harley NH. Comparing radon daughter dosimetric and risk models. In: Gammage RB, Kaye SV, editors. Indoor air and human health. Proceedings of the Seventh Life Sciences Symposium; 1984 Oct 29-31; Knoxville (TN). Chelsea (MI): Lewis, 1985:69-78.

Other Published Material

(20) *Newspaper article*

Rensberger B, Specter B. CFCs may be destroyed by natural process. The Washington Post 1989 Aug 7;Sect. A:2 (col. 5).

(21) Audiovisual

AIDS epidemic: the physician's role [videorecording] Cleveland (OH): Academy of Medicine of Cleveland, 1987

(22) Dictionary and similar references

Ectasia. Dorland's illustrated medical dictionary. 27th ed. Philadelphia: Saunders, 1988: 527.

Unpublished Material

(23) In press

Lillywhite HB, Donald JA. Pulmonary blood flow regulation in an aquatic snake. Science. In press.